**承担重要专项任务考核记实表**

填表时间： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | 职务 | |  | | 承担  任务 | |  | | |
| 工  作  完  成  情  况 |  | | | | | | | | | | |
| 部室领导  评鉴意见 | | 优秀 | |  | | 良好 | |  | | 一般 |  |
| 签字： | | | | | | | | | |